

Coeur d'Alene Charter Academy Parent Organization (CPO)

Welcome New Families!!

In attendance: Dr. Proser, Mr. Nicklay, Jenn Vest, Becky Karvonen, Stephanie Holecek, Katie Kladar, Amy Verhauge, Sarah Swanby, Mealdy Mielke and 9 parents

6:00 Welcome—Jen Vest

Meeting called to order at 6:00pm

6:00 Introduction of Goals and Purposes—Jen Vest

1. Raise funds

used uniform

Triple play

Snack table

This funds grants..November 12th meeting is Grant Meeting

2. Teacher appreciation

3 . Provide volunteer opportunities/Encouraged parents to get involved

6:05 Volunteer Opportunities:

- Used Uniform Sales—Tami Hern
 - o need volunteers to sale/ wash donated uniforms
-
- Staff Appreciation—Katie Kladar and Becky
 - o 4X /year using local restaurants to provide lunch/ donations
- Triple play—Mealdey Mielke
 - o 3X year
 - o 3 helpers needed for the event
 - o Sept.27th is the first one
-
- Lunch Volunteers—Gina Eaton
 - o looking for subs to fill in when needed
-
- Book Fair—Gina Eaton
 - o Help in early morning/ after school
-
- Box tops—Sarah Swanby
 - o box tops is moving to a digital program where you scan receipts over next few years/ app required/ on-line
 - o Box in middle school or high school office
 - o arriving now at Charter
-
- School Sponsored events—Open

6:15 Open Positions: School Sponsored Events Coordinator, and Volunteer Coordinator

Volunteer Coordinator: Take list and put into a spread sheet. Takes little time
School Sponsored Events: Take the list and calls volunteers to help
Panther Prowl
End of School picnic
Chili Cook-off

6:20 Open for Questions

Stephanie discussed grant meetings and encouraged parents to come
Mr. Nicklay explains that all money raised is for extra curricular activities

Business Meeting Agenda:

6:30 Voting in of all officers and Board Members—

Officers and coordinators: Jenn Vest-President, Becky Karvonen- VP, Katie Kladar-Secretary, Stephanie Holecek-Treasurer

Motion made by Katie Kladar, to approve Jen Vest as President, Becky Karovnen as Vice President, Katie Kladar as Secretary and Stephanie Holecek as Treasurer, Tami Hern as in charge of used uniforms, Katie Kladar and Becky Karvonen for staff appreciation, Mealdy Mielke in charge of Triple Play fundraiser, Gina Eaton in charge of Book Fair and lunch volunteers and Sarah Swanby in charge of Boxtops. The motion was seconded by Kristi West, motion passed

6:35 CPO Budget Approval—for vote

Katie Kladar made a motion to pass the 2019-2020 budget, seconded by Sarah Swanby, motion passed

6:40 CPO Bylaws recommended amendments—for vote

Bylaws were sent out via email. Mr. Nicklay stated public employees are not allowed to receive gifts totaling more than \$50. The bylaws have been amended so teachers will purchase educational materials and turn in receipts for reimbursement rather than getting a check. Stephanie stated this will make sure the money is going for educational purposes.

Mr. Nicklay would like this amendment to be presented at the staff meeting tomorrow at 7:15- Stephanie will attend the staff meeting.

Sarah Swanby asked about running receipts; running tab-45 employees are eligible-Stephanie said she will reimburse the receipts as she receives them.

Becky Karvonen made the motion to accept the amended bylaws, Stephanie Holecek 2nd the motion. It unanimously passed.

6:50 President's Report

Thai Express restaurant has expressed interest in donating back money is Charter uses them as a fundraiser. A person would be needed to circulate flyers, collect funds after the event, get the word out, etc. Dr. Proser volunteered to work on this fundraiser.

Jenn Vest expressed concern that the CPO is hanging on to too much money in our savings account and could cause us to lose our 501(c)3 status. She would like to see the money go to increasing the amount and the number of grants.

She would also like to see better communication with parents

Secretary Report:

Katie Kladar has received a few complaints about the unhealthy food served in the vending machine and at the snack table at lunch. She explained that having a refrigerator would allow more perishable items to be sold. She spoke with the custodian to confirm that a larger fridge would fit the electrical system in the snack closet. Healthy food items will be stocked in the vending machine starting this week. Kristi West suggested a notice to parents in the bulletin that healthy choices will be available to students.

Finance report:

CPO is looking for a fridge for the snack closet so we can add healthier options to be served at lunch time and to keep fruits/ vegetables.- Amy Verhaugue may have a fridge to donate. She will let Jenn Vest know after the meeting tonight.

Katie Kladar made a motion to approve spending \$224.10 for a new refrigerator if one is not donated. Kristi West seconded and the motion passed.

The line item for grants was increased to decrease money in savings account.

Feeding kids who can't afford to eat/ \$5000 line item budget/ Mr. Nicklay said we only get 10% of the free and reduced lunch sheets that are in the registration packets so we have no idea how many hungry kids we have at Charter

Stephanie volunteered to be a contact person for parents

Bank account purposes: Debit card for Charter food purchases will be signed by Katie Kladar and Becky Karvonen. Motion made by Sarah Swanby. 2nd by Kristi West- passed

- 7:00 Coordinators reports:
- Used Uniform Sales

 - Staff Appreciation

 - Triple-play
 -
 - Lunch Volunteers
 - every slot is full/need subs
 - New hot pots in each school
 - Book Fair W-F 7-4 Shifts available (7-9, 9-11,11-1;30, 1:30-4)
 - o Thursday 9-11 covered
 - o
 -
 - Box tops
 - o encourage people to download the app/ volunteers covered for counting
 -
 - School Sponsored events coordinator (panther prowl, end of year picnic, jogathon, fundraiser, etc.)
 - o NEED COORDINATOR

7:15 School Board Report

Amy Verhauche

7 new teachers were welcomed to Charter in August

New boys soccer team won first 3 matches at the HS

Aluminum can recycling details getting figured out -Sarah Gertes (?) is the contact

The Board is in the process of reviewing policies

They are coming up with a strategic plan update to define how Charter is different in regards to dual enrollment.

CDA Charter is working with U of I, College of Southern Idaho, NNU on dual enrollment classes. The classes would be taught on Charter campus.

The Board is discussing managing changes in HS culture

SAT/ ACT test prep is being embedded in Charter classes

Amy Verhaage suggested that if we have extra money we might want to use it on a digital sign for the school. She stated that in the past a fundraiser was done to provide funds, but the financial goal was not met. She stated there is an account with the money for that purpose. Kristi West stated Mountain West Bank bought a reader board for Ramsey Elementary School and suggested we check to see if they would do the same for us. Jen Vest suggested that the reader board could be considered at the next grant cycle.

7:15 Meeting adjourned