

## COEUR D'ALENE CHARTER ACADEMY VOLUNTEER DRIVER CHECKLIST

Thank you for volunteering to help chaperone students! The school requires all such volunteers to complete the following **each school year** in order to take students in their personal vehicles. Completed information should be delivered to the front office or faxed to 676-8667.

- A copy of your valid driver's license
- Current proof of insurance for the vehicle used
- A copy of your three-year driving record

You may obtain your three-year driving record rapidly (approximately 5 minutes) by ordering it online for \$9.56 at [www.itd.idaho.gov/dmv](http://www.itd.idaho.gov/dmv)

Click on the following links:

- Driver record request - online
- Searching for my own DLR

Have your driver's license and credit/debit card available. You will be asked to provide your name, DOB, license number, receipt/sticker number (located on license), history type (select three-year), access purpose (select personal), and pay \$9.56 with credit/debit card.

*Your extra efforts help ensure the safety of the students. Thank you!*